

**HANS RAJ MAHILA MAHA VIDYALAYA,
JALANDHAR**

Reaccredited

A Grade by NAAC

Perspective Plan

(2016-2021)

ABOUT INSTITUTE

Hans Raj Mahila Maha Vidyalaya, Jalandhar is a premier institution of North India, providing value-based, employment-oriented quality education to women. The college functions under the DAV College Managing Committee which is the largest Non-govt. Organization, entirely dedicated to the cause of education. By adhering to the principles of Arya Samaj, DAV College Managing Committee constantly works for social causes like building up an the educated society, ensuring women emancipation, imbibing values and ethics. It is successfully running more than 700 institutions spread over the entire nation.

The college was established in the year 1927 at Lahore. Mahatma Hans Raj Ji, a very dedicated and selfless worker of DAV Movement, laid the foundation of this institution in Lahore in 1927 with the noble mission of educating the girls. The students of Hans Raj Mahila Maha Vidyalaya actively participated in the struggle of independence. The college was shifted and re-established at Jalandhar in 1948 after partition. Dr. Sarvapalli Radhakrishnan, himself an enlightened soul, the then Vice President of India inaugurated the present core block of college on 7th Nov., 1959.

Ever since its inception; the college has been committed to the cause of women education. At present, this is one of the oldest institutions established by DAV College Managing Committee, operating under the supervision and guidance of a great visionary leader, Dr. Sh. Poonam Suri, President, DAVCMC, New Delhi. The College has the unique distinction of having been re-accredited with grade A scoring 3.83 (Highest score in India amongst Women Colleges) out of 4 in NAAC accreditation. The college is also recognized by UGC as a “College of Excellence.”

Vision

Value oriented, skill based and globally competent education in sync with nation's march towards growth and prosperity.

Mission

Women education focusing on development and empowerment.

Belief

Hans Raj Mahila Maha Vidyalaya believes in imparting the kind of education that enables women to become responsible, self sufficient, independent and empathetic global citizens, who can definitely make a positive contribution to this universe.

Perspective Plan 2016-2021

The college has a perspective plan of development which has been reviewed in 2016 when new Principal, Prof. Dr. (Mrs.) Ajay Sareen took over the charge of the college after the superannuation of Dr. Mrs. Rekha Kalia Bhardwaj. The plan was reviewed as per the needs of learners keeping in view the higher education policies of the nation.

IQAC is the most prominent administrative body responsible for ensuring quality assurance and enhancement. At the very first instance, its success is contingent on how meticulously the plans have been prepared. So while preparing the perspective plan, the IQAC of college has taken utmost care that due consideration is given to the requirements of all the stakeholders. *It has been prepared keeping in mind the quality assurance indicators of seven criteria of NAAC.*

The Perspective plan draft was prepared and discussed with the members of IQAC for their approval. After reviewing them approved the following plan the committee members made necessary modifications.

(1) Curricular Aspects

Academic excellence is the reason for existence of educational institutions. Keeping in mind this motto, the college will achieve excellence in its academic programmes by focusing on both quantitative and qualitative aspects. The college is running various programmes in Arts, Science, Commerce, Performing Arts, Visual Arts, two B. Voc. Programmes and a community college, aimed to impart practical knowledge to the students. Giving due consideration to the demand of students for a wide variety of courses the college plans to introduce master programmes aimed at strengthening traditional subjects like languages and basic sciences as well value added diplomas and skill oriented courses like Bachelor of Vocation (B.Voc) and Master of Vocation (M.Voc).

The college being affiliated to Guru Nanak Dev University, Amritsar, faculty of college actively participate in design and development of curriculum at University level through membership of Board of Studies of their respective subjects. However, the curriculum of Bachelor of Vocational Programmes and Certificate/Add on/ Short Term Value added courses will be designed by the faculty keeping in mind the needs of stakeholders.

IQAC-Academic Calendar and ensures to adhere to it. The faculty will prepare month wise lesson plans for each course at the start of the session so that the same can be implemented well in time. Regular reviews will be undertaken to check timely implementation of the term plan and regular class tests will also held to evaluate the learning level of the students.

An effort will be made to offer a wide range of academic options, course combinations and different certificate, diploma courses at both undergraduate and post graduate level for holistic development of students.

The college will have a systematic mechanism to get the feedback of students, teachers, parents, alumni, and employers regarding curriculum. For this purpose structured questionnaires will be given to them. The feedback will be analysed and communicated to the concerned authorities through membership of academic bodies so that necessary revision and restructure of curriculum can be done. The provision will also be made to collect and display feedback and their analysis on college website.

(II) Teaching, Learning and Evaluation

The college will focus on strengthening the teaching learning process with a view to enhance the quality of education. Following efforts will be made in this regard:

1. In the present era, it is important to see that the students understand the different concepts practically. So more focus will be laid on student centric approach of teaching by working in close proximity with students and involve them to participate in maximum number of activities so that they get hands on experience.
2. A number of innovative academic activities will be organized by the college at departmental level to help the students to study the things in an interesting way.

3. More guest lectures will be organized to enable the students to have practical insights into the subject.
4. The college aims at inclusive education, so efforts will be made to enrol students from rural, backward, economically and socially backward section of society.
5. The college will provide congenial atmosphere to students coming from other states and neighbouring countries.
6. Besides the evaluation of teacher performance by students, a systematic process will be followed to have e-assessment of faculty, through self-appraisal of teachers. This is aimed at helping the teachers to understand their academic standard and make an effort to attain excellence in different areas.
7. The college will introduce different Add-on-Courses with a view to enable the students to learn different subjects apart from the subjects in their main stream.
8. To move with the changing times, it is imperative to emphasize on enhancing the professional skills of the faculty. So focus will be laid on organizing seminars, workshops and faculty development programmes of national and international level. The subject experts, academicians and industrialists will be invited as resource persons.
9. The college will focus on increasing the use of innovative teaching pedagogy. E – Learning Management system will be developed for the faculty including e modules, video recording of lectures and uploading of lesson plans aimed to provide ready accessibility to students.
10. The college will continue the practice of monitoring and evaluating the performance of students regularly through mentoring groups. On the basis of result of students, they will be categorized as slow learners and advanced learners so that they can be given guidance accordingly.
11. Remedial classes and bridge courses will be organized for weak students and extra opportunities will be provided to advanced learners.
12. Students will be given an easy access to e-resources besides different journals, newspapers and periodicals in the library so as to upkeep the reading habit of students. Besides this, additional journals will also be subscribed in the library.
13. There will be regular meetings of mentors focusing on the discussion regarding the innovative practices in teaching learning as well as planning of different curricular and extra-curricular activities.

14. Mentoring sessions to be organized for students.

(III) Research, Consultancy and Extension

Research

The college always promotes research oriented activities and makes an effort to motivate the faculty and students to work towards the same. Following efforts will be made in this regard:

1. To improve the quality of education, it is important to pay attention on its practical aspects. For this, the college will enter into various MOUs with industry partners so that the industry academia gap can be filled and students can be given hands on experience.
2. Faculty and students will be encouraged to undertake research activities and get their paper published in journals of national and international repute as well to present their research papers in conferences and seminars.
3. Faculty will be encouraged to upgrade their academic qualification by enrolling themselves for Ph.D.
4. Faculty completing the PhD will be felicitated in the prize distribution function organized by the college.
5. The college will mobilize grants from funding agencies like UGC, MHRD, DBT, DST, ICSSR and others for research.
6. The Research Promotion Cell will make efforts for identifying the research potential of faculty and to motivate them to prepare the research proposals and send from to funding agencies for approval.
7. The college will sanction seed money to faculty to carry out minor research projects out of DBT, DST, and CE grants.
8. Faculty will be provided necessary infrastructure for carrying research such as laboratories, consumables, literature access, contingency, travel expenses or any other item as per operative policies of funding.
9. The college will extend its footprints globally by entering into MOUs with foreign universities and other institutes of repute.

Extension

1. Greater impetus will be given to extension activities in order to produce morally uplifting and socially responsible citizens. The NSS unit of college will continue to provide services to the community with zeal and enthusiasm.
2. The practice of organizing blood donation camps for the community will be continued by the college.
3. College premises will be available for conducting various competitive exams and for organizing functions of government departments.
4. College will work with NGOs to extend services to the community.
5. Swimming pool, multi-gym facility will be made available to outsiders.
6. Computer literacy programmes will be organized for different sections of the community.
7. Adult Education Society will work towards enhancing literacy rates.
8. Efforts will be made to organize safety awareness programmes for community.
9. The college will join hands with various government bodies in carrying out their social missions.

(IV) Infrastructure and Learning Resources

Keeping in mind the fact that the infrastructure and learning resources play a vital role in educational institutions, the perspective plan will cater to following areas:

1. Upgradation and augmentation of IT infrastructure to promote extensive use of ICT in all academic and administrative affairs.
2. Expanding and upgrading sports infrastructure.
3. Upgrading and expanding hostel facilities
4. Complete automation of library services.
5. Moving towards paperless office.
6. Renovations of old buildings, library and science laboratories to meet global standards
7. Upgrading the physical infrastructure in terms of water resources, power supply and modifications/repairs.
8. Strengthening the science laboratories through purchase of modern laboratory equipment.
9. Optimising use of existing infrastructure and learning resources.
10. Mobilising funds for development of infrastructure.

11. Availability of good quality furniture in classes, faculty rooms, student centres, visitors rooms and office.
12. Renovation of administrative office, general office, principal office, students' common room, cafeteria.
13. Availability of adequate number of clean washrooms for all with special provision of differently abled persons.
14. Maintenance of lawns, rain water harvesting units and Botanical garden.
15. Availability of adequate and secured firefighting facilities.
16. Expanding CCTV surveillance system in the campus.

(V) Student Support and Progression

The college will work extensively to ensure student support and progression. Following efforts will be made in this regard:

1. Proper training of students in market oriented soft and hard skills for better employment.
2. Expanding student support facilities for students on the basis of capabilities and social meritorious, needy, non creamy etc.
3. Liberal concessions and scholarships to economically weak students.
4. Providing financial help through 'Earn While You Learn Scheme'.
5. Continuing the practice of felicitating the meritorious students in prize distribution function with momentous and certificates.
6. Distributing sports kits to students involved in sports activities.
7. Capability Enhancement Programme will be organized by inviting experts from industry to guide the students.
8. A number of curricular and extra- curricular activities will be organized for the students.
9. Library with facility of air conditioned reading rooms to make the students comfortable to beat scorching heat of summers.
10. Providing career guidance and placement services to the students.
11. Motivating the students to participate in inter and intra college activities.

(VI) Governance and Leadership

The growth of any institution depends upon its governance and leadership. A well administered institution with good governance ensures proper implementation of policies. As specified, the major areas concerning leadership and management are IQAC, management of financial resources, empowerment of faculty, strategy development. So the perspective plan focuses on these specified areas.

1. Vision and Mission of Institution

The college will strictly adhere to its vision and mission of providing value oriented, skill based and globally competent education to women focused on their holistic development and empowerment.

2. Organisational Arrangement

- Creation of responsibility centres.
- Participative style of management
- A system of decentralized administration framework associated with accountability.
- Assignment of responsibilities on the basis of specialization

3. Internal Quality Assurance Cell (IQAC)

IQAC of college will work continuously to ensure quality enhancement and sustenance. This will be made possible by inviting valuable suggestions of IQAC members. So meetings of IQAC will be held from time to time. These meetings will be with the academic council, members of Local Managing Committee (LMC), non-teaching staff or any other matter as per the requirements.

4. Strategy Development

The formulation of perspective plan will be based on a comprehensive review of different programmes keeping in mind their viability. Timely Academic Administrative audit will also be held to ensure effective deployment of strategy.

5. Human Resource Management

- Appointment of faculty on the basis of merit.
- Organisation of faculty development programmes.
- Focusing on performance appraisal of faculty.
- Ensuring a conducive work environment
- Training and retraining of faculty, non-teaching and supporting staff.

- Broadening faculty and staff welfare measures.

(VII) Innovation and Best Practices

It is rightly said that innovation is the key to success. The college will strive to find innovative ideas and implement the same in an efficient manner to provide quality education to students as well as to discharge its social responsibility. Following efforts will be made in this regard:

1. Move towards green audit initiatives for sustainable development and get it authenticated through green audit.
2. Deployment of solar powered electricity supply to reduce the dependence on main grid.
3. Addressing sustainability issues through awareness campaigns and taking initiatives for zero waste campus model, e-waste management and energy audits.
4. Providing services to the community
5. Providing skill based and practical education to the students.
6. Use of ICT for academic and administrative purpose.
7. Safe campus through CCTV
8. To work more on water conservation strategies
9. Efforts towards – disabled friendly campus
10. Involve community towards national goals of pesticide free farming.