



HANS RAJ MAHILA MAHA VIDYALAYA

MANAGED BY DAV COLLEGE MANAGING COMMITTEE, NEW DELHI

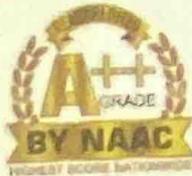
AFFILIATED TO GURU NANAK DEV UNIVERSITY, AMRITSAR

REACCREDITED WITH HIGHEST GRADE AND SCORE BY NAAC

DDU Kaushal Kendra by UGC

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Star Scheme College by DBT, Govt. of India



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HANS RAJ MAHILA MAHA VIDYALAYA, JALANDHAR

Dated: 02/07/2022

No.

A meeting of the Internal Quality Assurance Cell was held on 2nd July, 2022 at 2.00 p.m. in Ojasvi Hostel. The following members were present:-

1. Principal (in the Chair)
2. Dr. Ashmeen Kaur, Coordinator
3. Dr. Seema Marwaha, Dean Academics
4. Justice (Retd.) Sh. N.K. Sud, Chairman Local Committee
5. Sh. Surendra Seth, Nominee from Local Society and LC
6. Dr. G.S. Brar, Expert from Academic, Dy. Director, DPI(C)Pb.
7. Sh. Ajay Goswami, Nimble Technocrats and Member LC
8. Mrs. Navroop, Dean Youth Welfare
9. Dr. Shalu Batra, Dean Discipline
10. Dr. Sangeeta Arora, Dean Curriculum Coordination
11. Mrs. Urvashi Mishra, Dean Student Council
12. Mrs. Binoo Gupta, Dean Student Welfare
13. Dr. Anjana Bhatia, Dean Innovation and Research
14. Mrs. Rama Sharma, PRO
15. Mrs. M. Syal, Coordinator Resident Scholars
16. Mr. Harpreet Singh, Librarian
17. Mr. Pankaj Jyoti, Supdt. A/c
18. Mr. Lakhwinder Singh, Supdt. Gen.
19. Mr. Ravi Maini, Supdt. Admn.
20. Ms. Gauri Jindal, UG Head Girl
21. Ms. Diksha, PG Head Girl
22. Ms. Simran, Hostel Head Girl

The meeting started with Gayatri Mantra.

Proceedings

- The minutes of meeting of Internal IQAC held on 25/04/2022 were read out in the beginning of the meeting and all the members approved the decisions made in the said meeting and appreciated the welfare measures.
- Keeping in mind the best practice of paperless working, it was deliberated to make provision for online leave for contractual and temporary supporting staff from next session. Further, all kind of leave to be made online for teaching and non teaching staff from next session was also suggested by Principal Madam.
- Another initiative in this series was taken where in the Faculty Development Programme on Guru Siddhta - Advance in and Teaching & Learning Pedagogies held on June 24th - 30th, 2022 the certificates which were given to the participants were from recycled paper.
- To further enhance the green initiatives and create awareness towards the cause, it was decided to ban single plastic use and discard aluminium foil and make use of cloth for packing food which is more environment friendly and also to take services from Fashion Designing for designing cloth Napkins. Earlier also, the Fashion Designing in collaboration with Municipal Corporation Jalandhar has been in the process of making & distributing paper bags and other eco-friendly products.
- It was suggested by Madam Principal that a planter be given to faculty members on their birthdays and a corpus fund for scholarship purpose be raised by faculty by donating a sum/any amount as per their wish in the name of Birthday Scholarships.



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Distinctiveness

- For the next session, it was decided to add all faculty incharges in the Internal Core Committee along with already existing members comprising of Principal, IQAC Coordinator, Dean Academics, Senior Most faculty member, Staff Secretary, Joint Staff Secretary and all Superintendents.
- Keeping in mind the guidelines of NAAC/DPI/ University, Madam Principal advised that all the photographs to be taken on every event be geotagged.

Welfare Measures

- An accidental/medical insurance has been taken for faculty and staff.

For students

- It was decided that as per the feedback received from PG students the time binding of staying till 1.30 p.m. in campus should be lifted for PG students.
- Another initiative for students in mind is the opening of honesty shop for hostel residents where students can put money in the box and take the item required. This tuck-shop would be without any shopkeeper. It is to enhance the core value of honesty in students.

A few changes in policies have been suggested.

- Keeping in view the need for upgradation and research, it was decided that one research paper per year should be published in a reputed journal by each faculty or a chapter in a book. Faculty members who are able to publish more than one research paper or get minor or major research project will be duly appreciated.
- Ex-India leave will be provided for presentation in International Conferences/ Workshops/Seminars for the duration of the conference.

Following Suggestions were given by Dr. G.S. Brar, Dy. Director, DPI(C)Pb., Justice (Retd.) Sh. N.K. Sud, Chairman Local Committee, Sh. Surendra Seth, Nominee from Local Society and LC and Sh. Ajay Goswami, Nimble Technocrats and Member LC:-

- Regarding research publications, they suggested that faculty doing research should be rewarded in material form or financial form.
- Members of faculty guiding students for research should also be rewarded.
- College teachers should collaborate with University teachers for research.
- More students should be involved for research.
- Research for CAS should not be considered for reward.
- Research is an aptitude, faculty can be encouraged but not punished for not doing research.
- Faculty should be granted leave for travel days along with conference days.
- All the members appreciated the concept of Honesty shop and Dr. Brar suggested that Honesty shop should be expanded to college level from hostel.
- Dr. Brar also emphasized the importance of C Certificate in NCC and it being eligibility for direct interview for NDA.

The committee members welcomed and appreciated the suggestions given the members and it was resolved that the same may be implemented as per requirements.

- The meeting ended with a vote of thanks to the Chair.


IQAC Coordinator


Principal